

# INTERVIEWING

## *skills*

### **BENEFITS**

Participants will be able to:

Develop skills required to interview effectively

Build organisational capacity through correct Recruitment

Assess candidates in a fair and objective manner



Welcome to Pragati...

The Pragati Group includes Pragati Leadership Institute (P) Ltd., Good Work Center and Pragati Foundation (an NGO).

Pragati Leadership Institute (P) Ltd. was founded in 1986 with a vision to facilitate love-inspired leadership development in individuals and organisations. We do this by creating & delivering effective learning products and services that are well researched, simple and inspiring. We work to unleash people potential for all-round results.

Our paradigm of Wholesome Leadership integrates the systems oriented thinking of the West with the spirituality of the East. The unique integration unfolds the hidden founts of leadership at every level within the organisation.

Over 550 organisations have benefited through us in the past 20 years.

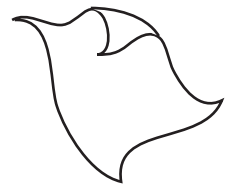
Our clients are from diverse businesses such as consumer goods, industrial products, financial sector, information technology, manufacturing, insurance and other service sectors.

## CONTENTS

Interview Structure and Interviewing Techniques
Promoting your organisation during the interview
Assessing candidates fairly and objectively
Preparing the Person Specification (Real - life)
Video-based learning with feedback (Real-life situations)
Commitments/ Action Planning/ Closure



## METHODOLOGY



- *Experiential Learning*
- *Ample use of role plays, real life examples, discussions, experience sharing*
- *Story telling, music, dance & drama*



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